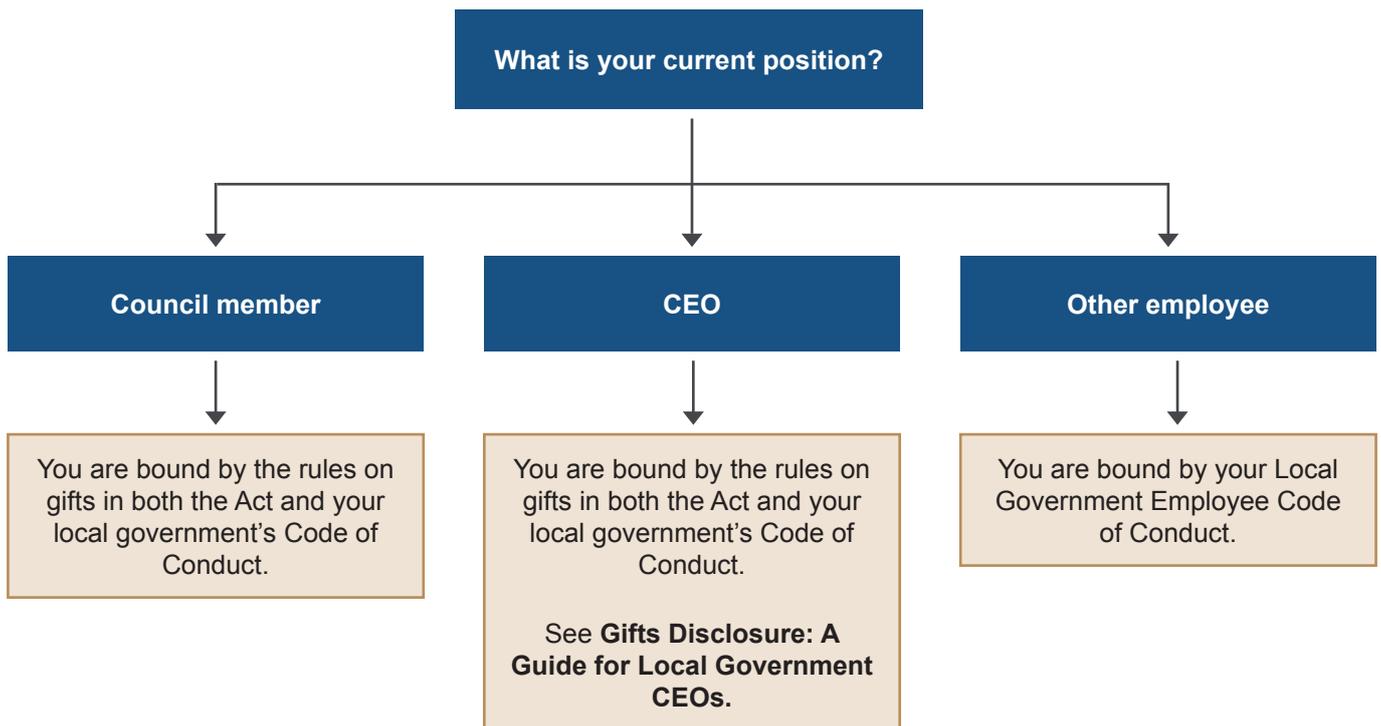


Gifts Disclosure: A Guide for Local Government Council Members

A Four-Chart Guide

Chart 1: Which rules apply to you?



Note: All references in this guide to 'the Act' refer to the *Local Government Act 1995 (WA)* and all references to 'the Regulations' refer to the *Local Government (Administration) Regulations 1996 (WA)*.

Note: s 5.104(1) of the Act requires local governments to prepare or adopt a Code of Conduct.

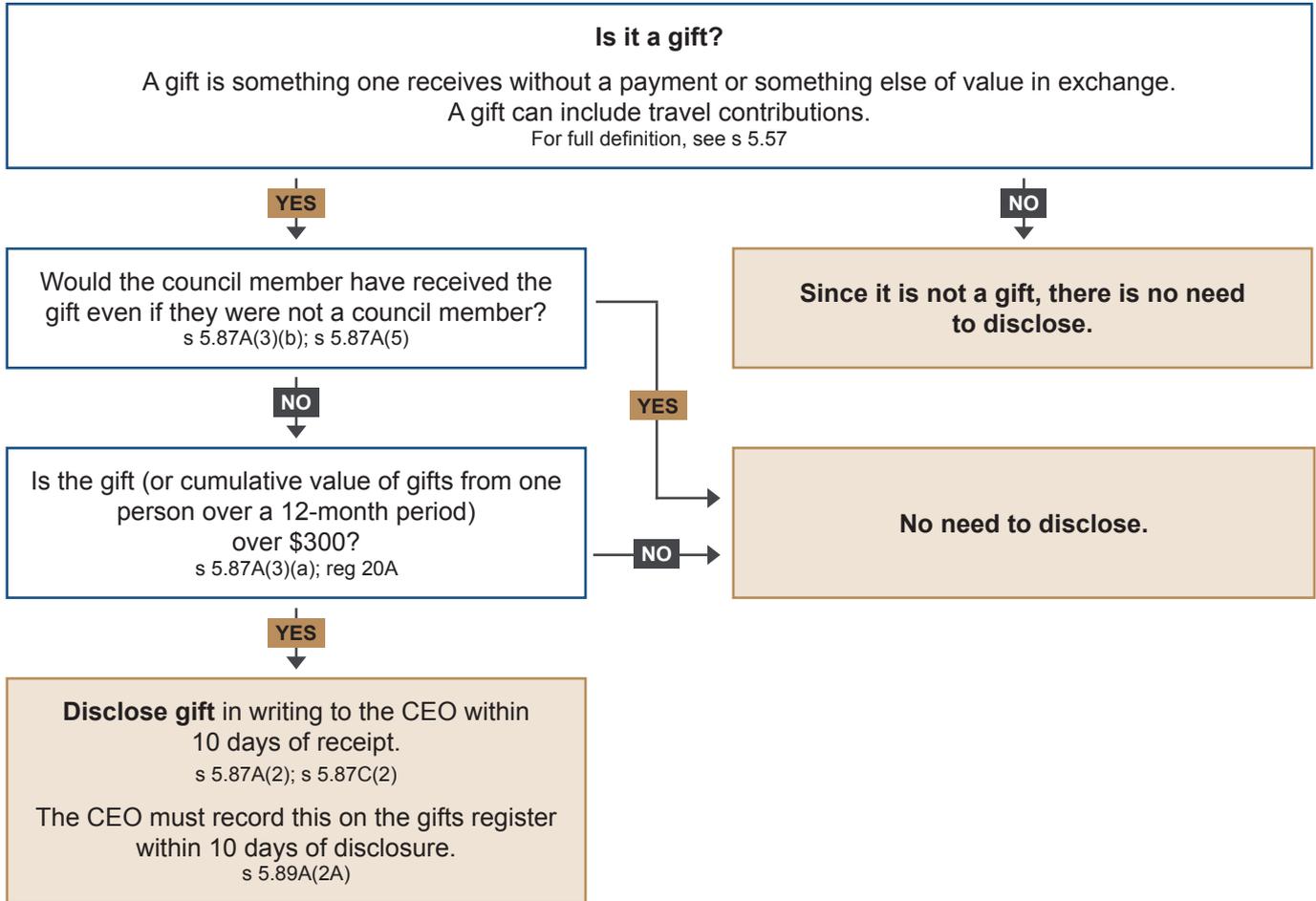
Note: Failure to disclose a gift or interests relating to gifts are a serious local government offence carrying a penalty of \$10,000 or imprisonment for two years (s 5.87B(1)).

Note: These charts only apply to council members who have already been elected. For rules regarding disclosure during elections, see *Local Government (Elections) Regulations 1997 (WA)*, reg 30B.

DISCLAIMER

This series of four charts is only a guide. Please refer to the relevant sections of the Act and Regulations and seek legal advice for your particular circumstances.
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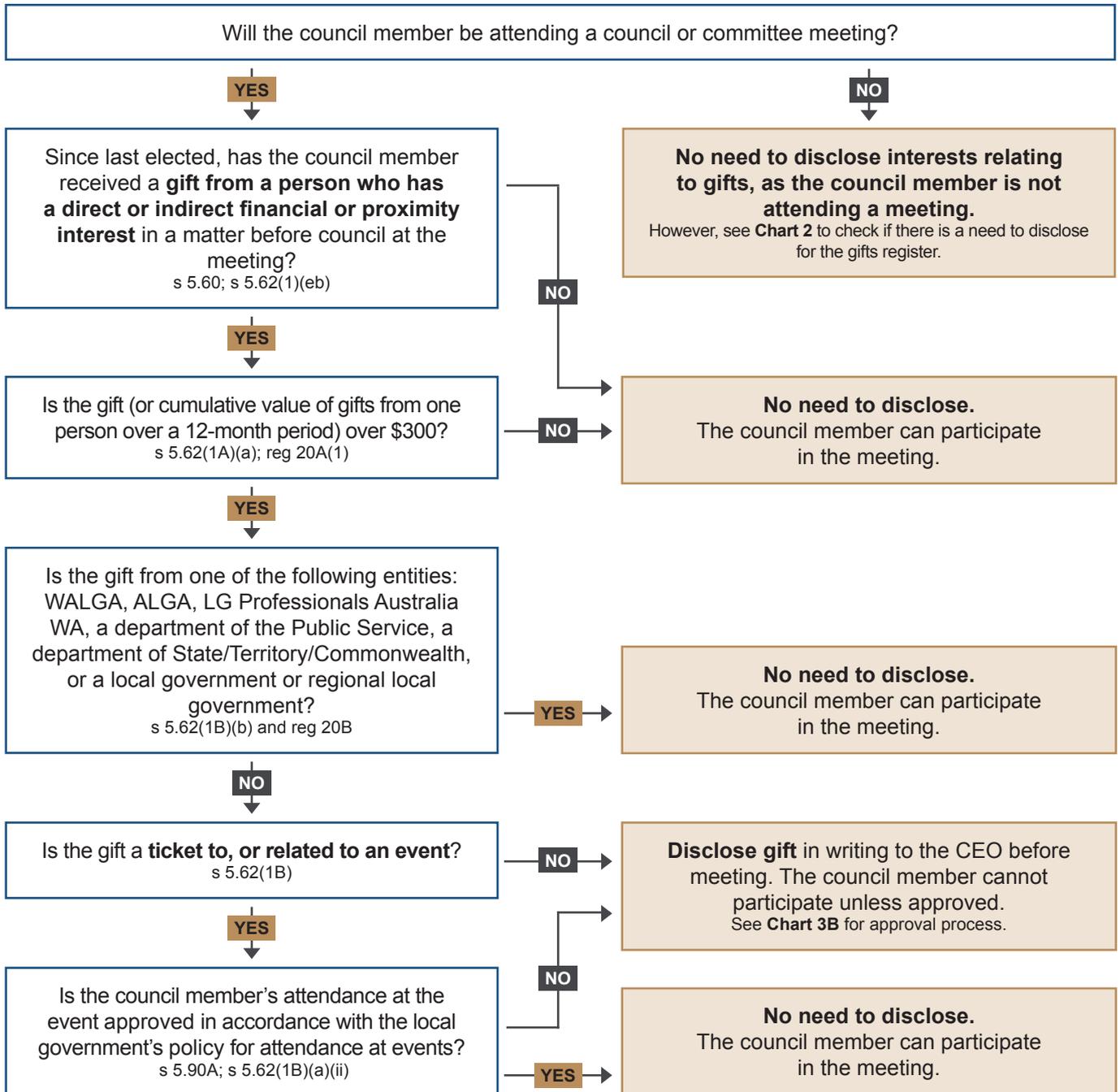
Chart 2: Disclosing a gift for the gifts register



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Chart 3A: Disclosing interests relating to gifts

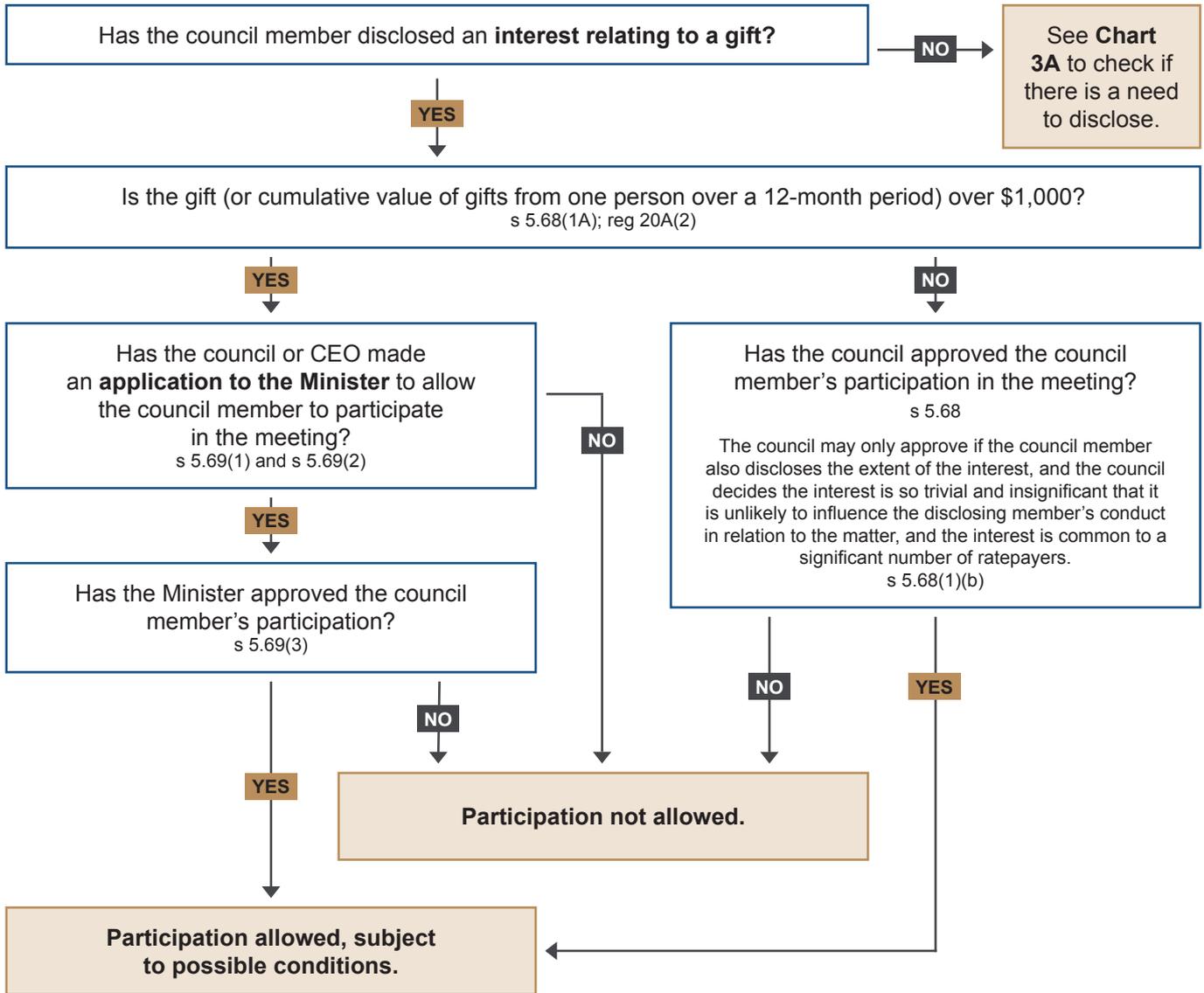


Note: Charts 3A and 3B specifically refer to 'interests relating to gifts' (s 5.59). Other interests may need to be disclosed under other provisions under the Act.

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Chart 3B: Approval process for participation in meetings



Note: If participation is allowed by the council, the council's decision to approve participation must be recorded in meeting minutes (s 5.68(2)).

Note: If participation is allowed by the Minister, the Minister's decision to approve must be recorded in the meeting minutes (s 5.69(5)).

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