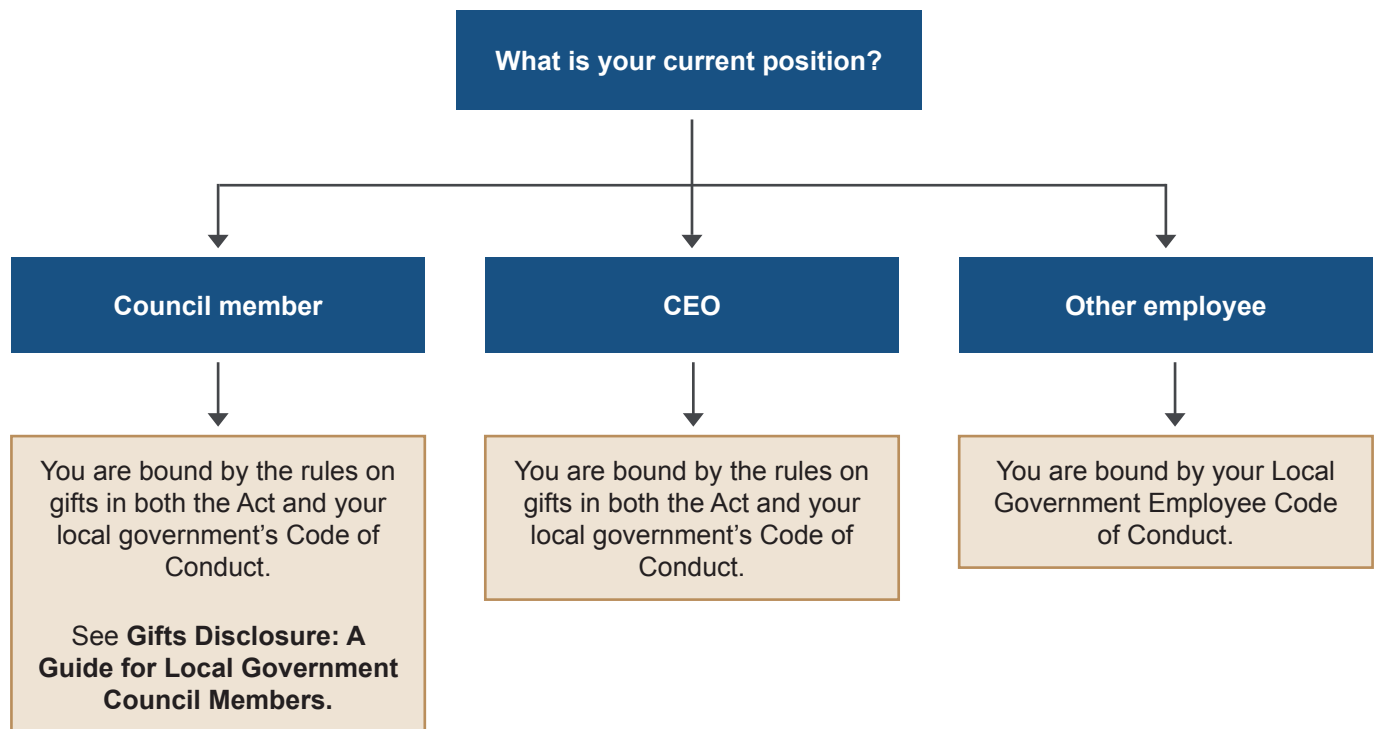


Gifts Disclosure: A Guide for Local Government CEOs

A Four-Chart Guide

Chart 1: Which rules apply to you?



Note: All references in this guide to 'the Act' refer to the *Local Government Act 1995 (WA)* and all references to 'the Regulations' refer to the *Local Government (Administration) Regulations 1996 (WA)*.

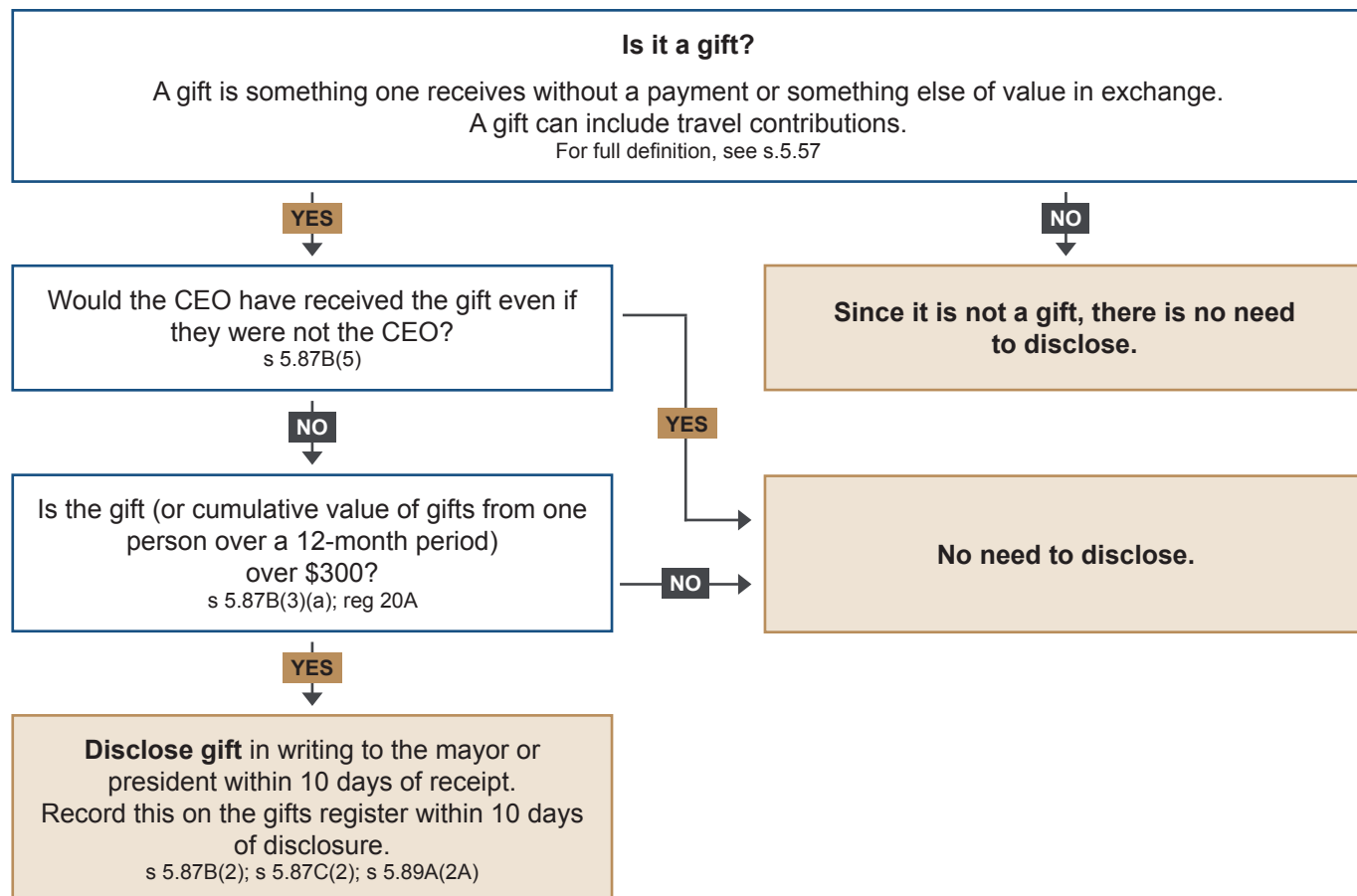
Note: s 5.104(1) of the Act requires local governments to prepare or adopt a Code of Conduct.

Note: Failure to disclose a gift or interests relating to gifts are a serious local government offence carrying a penalty of \$10,000 or imprisonment for two years (s 5.87A(1)).

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Chart 2: Disclosing a gift for the gifts register



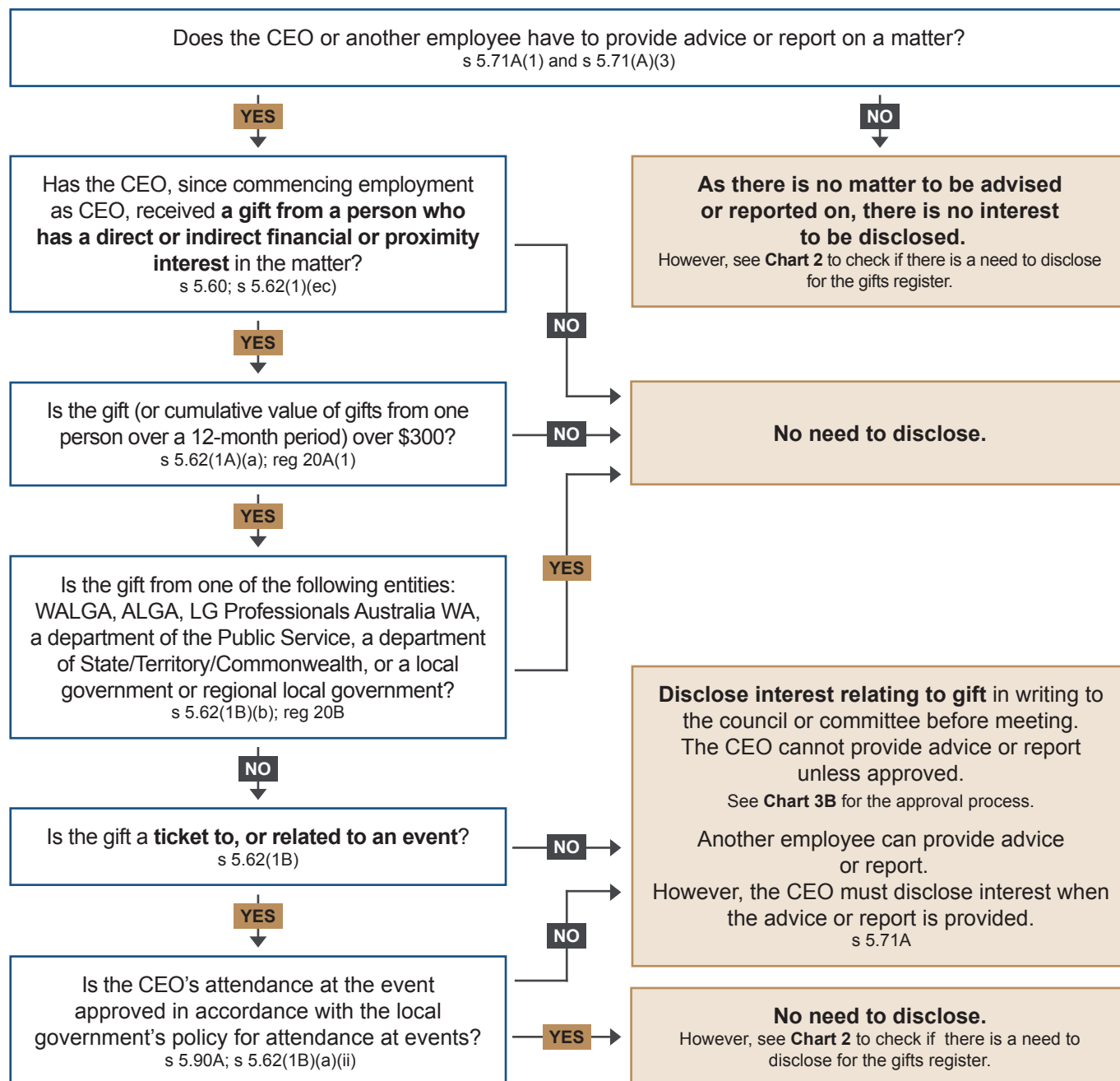
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Chart 3A: Disclosing interests relating to gifts

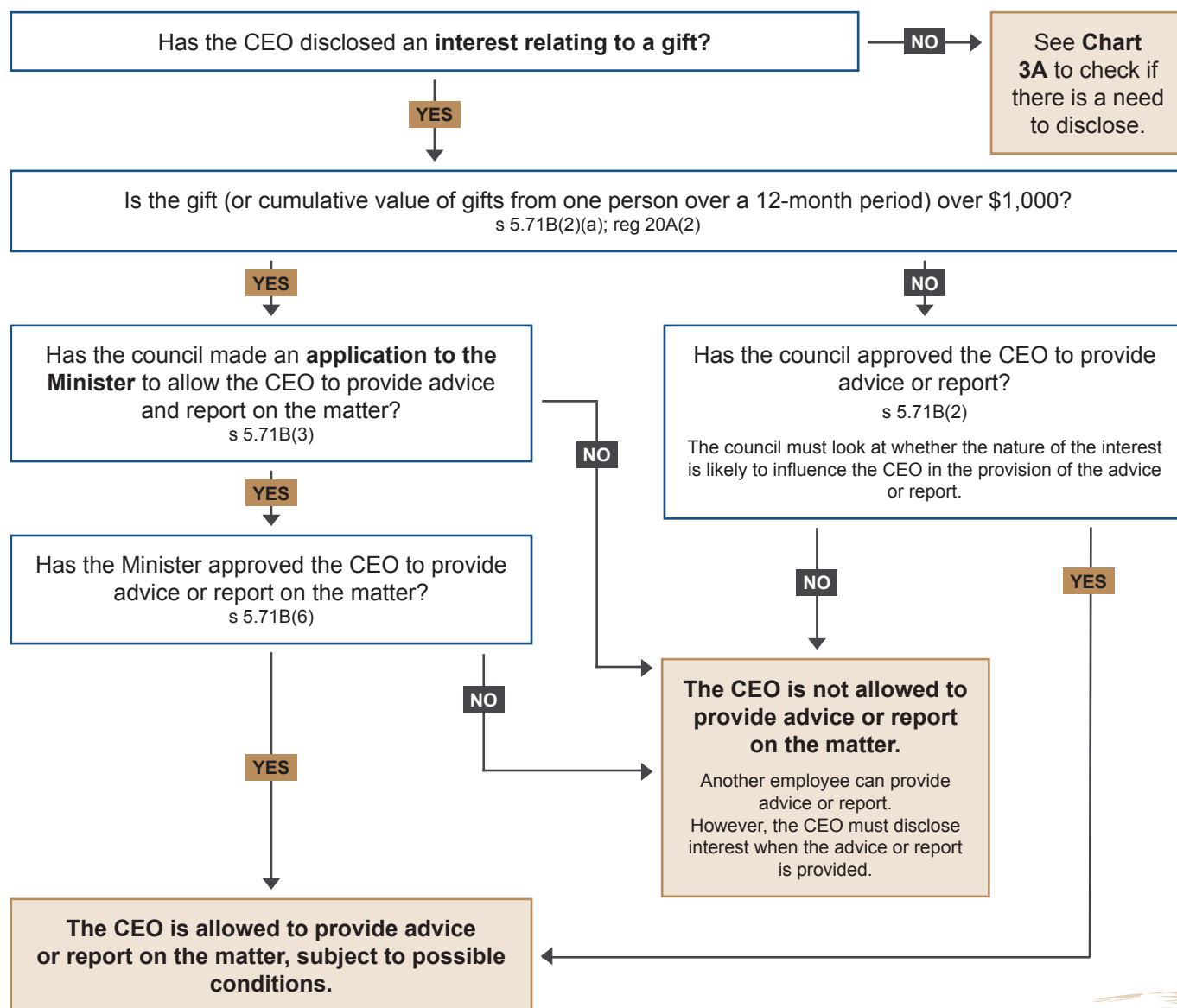


Note: Charts 3A and 3B specifically refer to '*interests relating to gifts*' (s 5.59). Other interests may need to be disclosed under other provisions under the Act.

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Chart 3B: Approval process for CEO to provide advice or report



Note: If participation is allowed by the Minister, the Minister's decision to approve must be recorded in the meeting minutes (s 5.71B(7)).

Note: If participation is allowed by the council, the council's decision to approve participation must be recorded in meeting minutes (s 5.71B(2)).

CONTACT US

Suite 2 Ground Floor,
1 Havelock Street,
West Perth WA 6005

T: 9200 4900

E: admin@civiclegal.com.au

civiclegal.com.au

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