

18 August 2020

Civic Legal has been monitoring the COVID-19 crisis carefully. We have been adapting office protocols to address the wellbeing of our clients, our staff and the wider community with whom we interact.

I am pleased to announce that the Civic Legal staff have officially returned to the office on a fortnightly roster. In addition, visitors may again attend the Civic Legal office to meet with our staff.

Health and hygiene procedures have been established within the office to ensure the safety of our staff and visitors to the office. This includes:

- > Conditions of Entry to the office;
- > Physical distancing requirements; and
- > Enhanced cleaning protocols.

We ask that all visitors adhere to the Civic Legal health and hygiene procedures while attending the Civic Legal office. Meetings should be scheduled in advance, where possible.

Our team will continue to be available for meetings over a telephone call and videoconferences, should this be more suitable or convenient for clients.

Civic Legal will respond to emerging information and further government guidelines and directives. We will notify you if any significant changes have to be made to our practice which will affect your interactions with our firm.

Our commitment to excellent and responsive client service remains unchanged during these uncertain times. Please feel free to contact me if you wish to know more about the Civic Legal response to the COVID-19 crisis.



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